

LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
August 14, 2023

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: None

Invited Guests: Sandy Thomas

Public: None

Staff Present: Mark Morton

Berkley Duck, President, called the meeting to order in the Munnecke Room at 8:58 a.m.

Minutes

On a motion duly made and seconded, the minutes of the regular meeting of the Board held 7/10/2023 were unanimously approved with the following changes: under “Capital Campaign Report”, (1) add the word “Campaign” to “Friends Committee” and (2) identify the July 22 and July 25 events as an open house and author event and the July 25 event as a donor information event, respectively.

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The form of Asset Transfer Agreement included with the meeting materials was approved.

Capital Campaign Report

The current members of the Capital Campaign Committee are Annie Clark, Laurie Lisuk, Berkley Duck, Kama Ross, Lynne Lyons, Sue Dennis, and John Herbst. Sue Dennis has assumed the role of President of the Friends following Caitlyn Watkins’ resignation. The Friends Board of Directors has agreed that the Friends will accept donations to the campaign if the donor requests or requires that the receiving organization be a 501(c)(3).

The Library has filed an application for exemption from registration under the Charitable Solicitations Act.

The forms of pledge agreement and receipt forms, included in the meeting materials, have been updated and simplified.

Sandy reviewed the status of grant applications included in the meeting materials and asked for input.

On motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED, that the Library shall file with Rotary Charities of Traverse City, Michigan, an application for a Thriving Communities grant seeking funding for the Library’s renovation project, in the form approved by the Library’s Campaign Committee.

Financial Report

Mark reviewed the financial reports for the period ended July 31, 2023, included in the meeting materials. There were no unusual items.

Director's Report

Mark reviewed the Director's Report for July included in the meeting materials. There were no unusual items. There was a discussion of the timing of development of a new Strategic Plan.

Old Business

Expansion and Renovation Project. Mark has met with Hopkins Burns and Gosling Cubek regarding the development of the site plan for approval by the Township Planning Commission. The project falls within section 12.02. C. 1. of the Leland Township Zoning Ordinance, as a "public facility" requiring "special approval" by the Planning Commission. We also have asked Hopkins Burns for a timetable for development of construction drawings.

Seawall Project. The project will be discussed tonight at the Township Board meeting. Hopefully there will be some conclusion as to how the project will be paid for.

Library operating millage. The Board will have to determine the millage amount and term. The State of Michigan will provide a calendar to assist in planning.

New Business

Edmund F. and Virginia B. Ball Foundation grant. Berkley and Mark reported on their meeting with Chuck Ball regarding the Foundation's approval of a \$1 million grant in support of the Library's construction project. Berkley reviewed the terms of the grant agreement and, on motion duly made and seconded, that agreement was unanimously approved with the gratitude of the Board.

Naming rights. The Board reviewed a proposal from Mark regarding an offer of naming rights for elements of the expansion project. Following a discussion, on motion duly made and seconded, that proposal was approved.

Budget needs. On motion duly made and seconded, the Board approved the form of letter to the Township, included in the meeting materials, setting forth the Library's budget expectations for its fiscal year ending March 31, 2025.

Public Comment

None.

Adjournment

On motion duly made and seconded, the meeting was adjourned at 10:50 a.m.

Next Meeting: September 11, 2023

Respectfully submitted,

Jennie Berkson, Secretary