

MINUTES
LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
March 25, 2019

Board Members Present: Berkley Duck, Laurie Lisuk, Georgia Rivers, Bret Crimmins
Board Members Absent: Powell Smith, Robert Soutas-Little
Staff Present: Mark Morton
Friends Present: None
Public Present: Jim Atkinson, Steve Mikowski

Berkley Duck called the meeting to order at 9:20 a.m. in the Munnecke Room, immediately following the public budget meeting. He noted that the February board meeting had been cancelled due to weather.

Minutes

On motion duly made and seconded, the minutes of the meeting held January 17, 2019, were approved.

Financial report

Mark Morton reviewed the financial reports included with the meeting materials, noting that the “temporarily restricted” funds are being held pending the outcome of the needs assessment and account #401 in the February statement reflects the annual contribution from the Friends.

Director’s report

Mark commented on the Director’s reports for January and February, noting that –

- The update to the website is nearly complete,
- The January report includes an update on the actions completed under the Strategic Plan, and
- BATA is interested in moving its Leland stop location from the Harbor to the Library.

Old business

There having been no public comment regarding the proposed budget for the 2020 fiscal year as submitted to the public budget meeting, on motion duly made and seconded, that budget was approved.

Mark reported that the meeting with Quinn Evans and interested board members regarding QE’s work on the needs assessment will be held at 9:00 a.m. on April 9.

New business

Mark reviewed issues presented by the proposal to pay the hourly staff for their regularly scheduled hours on those days on which the Library is closed due to inclement weather. He said that it is not feasible for the staff to make up that time on other business days, and that loss of staff income shouldn’t be a factor in deciding whether to close the Library. Following a discussion, on motion duly made and seconded, the second sentence in the second paragraph of subsection 3 of section XV of the Library’s Policies and Procedures Manual was amended so as to read as follows: “Hourly employees are not paid for time off other than for approved holidays and days on which the Library is closed by action of the Director due to inclement weather.”

Public comment

Steve Mikowski stated that action on the snow days policy had not been included on the meeting agenda [this was not correct; it was included as item 6.a.] and questioned whether the Library had been contacted regarding the proposal for the adoption of an Early Childhood Development program by the County [it has not]. He also stated that, had the Leland fire station been designed to include a public meeting room, the Munnecke Room would have been available for Library purposes.

Jim Atkinson supported the Board's decision to pay hourly staff for snow days.

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 10:25 a. m.

Approved:

Robert Soutas-Little, Secretary