

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
December 13, 2021**

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: None

Staff Present: Mark Morton

Public Present: None

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:04 a.m.

Minutes

On motion duly made and seconded, the minutes of the meeting held November 8, 2021, were approved.

Financial Report

Mark Morton reviewed the financial report included with the Board materials.

A new line item, notary bond, enables Mark and Jake to provide notary services to the community.

The staff is reviewing expenditures for hardcopy audiobooks and DVDs due to decreasing demand, and these materials are generally available from other libraries when requested.

Director's report

Mark Morton reviewed the Director's report included with the Board materials.

Old Business

- Director Evaluation Process – Berkley will email the evaluation form to Board members for completion.
- Mark led the Board through a line-by-line review of the draft budget for FY 20-21 included in the meeting materials. The review process will continue for final approval in March.

New Business

The ILS Catalog Sharing and Interlibrary Loans agreement was unanimously approved.

Public Comment

There was no public comment.

Adjournment at 10:40 am.

Respectfully submitted,

Jennie Berkson
Secretary