

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
June 14, 2021**

Board Members Present: Jennie Berkson, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: Bret Crimmins

Staff Present: Mark Morton

Friends Present: None

Public Present: None

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:02 a.m.

Minutes

On motions duly made and seconded, the minutes of the meetings held May 10 and 24, 2021, were approved.

Financial report

Mark presented the financial report included with meeting documents. He highlighted several items:

- First state payment was made which we usually get twice a year, May and July.
- County has paid for delinquent taxes but we are still missing some. Mark will check with Township and verify numbers as the total amount should be in by now and we are \$2K below expected.
- Prepaid maintenance for utilities
- Paid for advertising for all libraries – we will get reimbursed so will get credit
- Program expense is high because of shared expenses, which we will get reimbursed for as well.
- Salaries and wages will be budget neutral for the year.

Discussion around planning for future millage approval and budget requirements.

Director's report

Mark presented his report included in meeting materials with the following updates:

- Replacement of air conditioner will be funded by an anonymous donor.
- Waiting for Wheelock's for ant extermination

Old Business

- Status of cottonwood tree little library – still waiting for Josh Deering to inspect the tree for any potential rot.
- Possibility of another Storywalk – waiting for John Fitzpatrick to respond regarding Conservancy involvement.
- Mark still intends to hire a summer page — waiting to hear from potential candidate.

A discussion ensued about the responsibility of the Library vs the Township with regard to the building and its maintenance. Conclusion is that, under the terms of the Intergovernmental Agreement, the Library pays for repairs to the roof.

New Business

An extensive discussion focused on reassessing the way forward given the increased cost estimate for the Library expansion plan.

The conclusion reached was that the strategic plan objectives remain valid, but that we should ask Hopkins Burns to assess the extent to which the building could be remodeled so as to meet the key objectives of the strategic plan (and our deferred maintenance needs) within its existing footprint. Mark will prepare an outline of those objectives for this purpose. The Board will then consider that assessment. If it is found acceptable, we would then ask for design drawings and an estimate of the cost of the implementation of that design.

Adjournment

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 11:00 am.

Respectfully submitted,

Jennie Berkson
Secretary