

Leland Township Public Library

Director's Report July 2020

ACTIVITY and COLLECTIONS: Attached

PROGRAMS:

July 29, Michigan Notable Book Author Event: "An Evening with Michael Zadoorian" (7)

July 30, Blood Drive (12 Donors)

August 1, Advanced Care Planning (8)

August 5, Author Event: "Union" (7)

August 7, Musical Children's Program with Christy Burich (14)

August 12, Kayaking with Jon Constant (12)

LIBRARY OPENING

July is the first full month the Library has been open since the COVID shutdown (we opened the building to patrons on June 22). I have attached the data sheet for fiscal year 19-20 along with the current data sheet for this year for comparison. July of 2019 we had 5210 visitors to the building, 522 patrons checking out 5038 items, with 383 patrons having 2029 items out at the end of the month. This July we have had 2119 visitors to the building, 312 patrons checking out 2858 items, with 280 patrons having 1319 items out at the end of the month.

PROGRAMS

The two virtual author programs, "An Evening with Michael Zadoorian" and "Union" did not do as well as we had hoped, even with the cooperation of the other three Leelanau libraries. We all shared advertising expenses but the turnout was not worth the expense. As always we are evaluating our programs and will make some decisions on what to do going forward. The children's program with Christy Burich went well and we are seeing if we can continue to do them Friday mornings.

We are organizing a home delivery service for anyone that is unable, or is not comfortable coming to the library to pick up items. Several volunteers have said they will be able to deliver the items for us and we are now creating guidelines for how this program will work.

FRIENDS & VOLUNTEERS

The Friends plan on having a board meeting soon and are getting ready to do their annual fundraising letter with an envelope stuffing day in the middle of September.

BUILDING & GROUNDS

The Township would like to install an audio system in the Munnecke Room because pre COVID some audience members were complaining they could not hear the board. Post COVID they have found that they are getting many more members of the public attending the meetings via ZOOM so they are also looking at installing a video streaming service in the room. Since the Library will also benefit from these systems and our internet network will need to be upgraded to support the streaming service I have been working with Susan Och and a vendor to evaluate what is needed. As part of the Library expansion I had anticipated the need to upgrade the internet network so we may be able to do this earlier than expected if the township moves forward on their plans.

BUDGET INFORMATION:

Reports for end of July 2020 are attached with this report. With 33% of the FY elapsed, we have spent 26% of the budget.

MISCELLANEOUS

We have received approval for the \$500.00 CARES grant from the federal government, administered by the Library of Michigan. We have one year to make purchases of the approved items (PPE) and submit documentation to be reimbursed.

The Munson Health Library has been closed. They provided us with the Munson Health Totes that we have had in circulation for several years and are stopping the program. The totes will be picked up by them in the near future. The provider of our extra digital audiobook program through MMLL (RB Digital) has been bought out by the parent company of Overdrive. This program provides us with over 30,000 digital audiobook titles that do not have limits on the number of checkouts, and is paid for by MMLL. Overdrive is the company that provides us with our standard ebook/audiobook program through the Up North Digital Collection. The RB Digital audiobook service will go away at the end of September.

Submitted by Mark Morton