

**MINUTES  
LELAND TOWNSHIP PUBLIC LIBRARY  
SPECIAL BOARD OF DIRECTORS MEETING  
MAY 6, 2019**

**Board Members Present:** Berkley Duck, Laurie Lisuk, Georgia Rivers, Bret Crimmins, Powell Smith, Robert Soutas-Little  
**Board Members Absent:** None  
**Staff Present:** Mark Morton  
**Friends Present:** Lynne Lyons  
**Guests Present:** Sylvia Merz, Michael Collins

Berkley Duck, President, called the meeting to order at 10:00 a.m. in the Munnecke Room. He said that the only matter before the meeting was a review of the current drawings received from Quinn Evans in response to the comments developed at our meeting with Ann Dilcher on April 23, and he outlined the actions taken to date in the development of the needs assessment.

A general discussion followed in which a number of questions and comments were raised including the following:

- Is the “Program” space needed? Is it appropriately sized? Are there alternative, higher-value, uses for this area? Will a storage area be required for chairs, tables, etc.?
- Are the “Youth” and “Teen” spaces appropriately situated? Should these spaces be more (or less) enclosed (noise transmission, supervision issues)?
- Is the “Makerspace” too open? Could this function be included in the “Program” space?
- Should the circle drive be eliminated so as to ease snow removal and add more parking?
- Are there an adequate number of parking spaces to meet zoning requirements?
- Would a more “dramatic” entryway design be consistent with the structure and the surrounding area?
- Can the “Vestibule” be enlarged?

It was the consensus of the meeting that we report to Quinn Evans that the footprint shown in the drawings is appropriate and convey to it the other design issues for its consideration.

There also was a discussion of the timetable for the fundraising and construction of the project. We are hoping to be in a position to begin the “quiet” phase of a capital campaign in the summer of 2019 and begin construction in 2020, but these dates are tentative.

Approved:

Robert Soutas-Little, Secretary