

**LELAND TOWNSHIP PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING  
February 8, 2021**

**Board Members Present:** Berkley Duck, Laurie Lisuk, Bret Crimmins, Mike Fleishman, Jennie Berkson, Alan Hartwick

**Staff Present:** Mark Morton

**Friends Present:** None

**Public Present:** None

Berkley Duck, President, called the meeting to order at 9:02 a.m. Due to the COVID-19 pandemic, the meeting was held via Zoom.

**Minutes**

On motion duly made and seconded, the minutes of the meeting held January 18, 2021, were approved.

**Financial report**

Mark Morton provided a review of Library finances. Tax capture continues to come in. This skews our numbers until we get to April. We have to record as income in this fiscal year. — We received \$36K in January.

Also received Friends annual distribution of \$8453. We have a memorandum of understanding with them. The money is part of the budget and can be used for anything.

Significant expenditures: \$400 for Library's repair of water softener; digital materials — \$2300 to Overdrive and \$1000 deposit to Hoopla

**Director's report**

Mark Morton provided a review of significant events. We are still operating under COVID rules at 30% of capacity and Munnecke room is not open.

200 people requesting link for Abra Berens cooking program

17 people for the Norm Wheeler book discussion program of Colson Whitehead's writing

Over 50 people requested access to the film Neither Wolf nor Dog

Water tests are negative for coliform — will soon be back on quarterly testing

We are under budget for this fiscal year

We will be receiving STEM kits from the non-profit organization Newton's Road. Mark is developing a policy for their distribution as well as an overall policy for checking out items other than books. If we have a "Library of stuff" do we expect all patrons to do replacement value? If they are unable to ... where does our insurance kick in?

Working towards onboarding with Hoopla which is a little more involved than anticipated. Once we are signed up, training and marketing will be necessary.

### **Expansion Project**

Lists of people who were involved in strategic plan, former building expansion and funding were requested in order to develop committees for the expansion project.

It was recommended that we have a feasibility plan conducted. Funds can be requested from Rotary.

### **Audit**

Waiting for the final version to approve.

### **Other Business**

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 10:20.

Respectfully submitted,

Jennie Berkson  
Secretary