

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS SPECIAL MEETING
October 18, 2021**

Board Members Present: Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Member Absent: Jennie Berkson

Staff Present: Mark Morton

Public Present: None

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:00 a.m.

The purpose of the meeting was to review the “Strategic Plan Overview” that is a part of the Library’s 2018 – 2020 Strategic Plan in order to assess the status of the action items outlined in that document and need for a new planning exercise, prior to making decisions on the proposed expansion plan.

Mark led the meeting through a discussion of each of the plan objectives, reporting on their status. A discussion followed as to the broader purposes of the plan and the Library’s role in the community. There was a consensus that the Library should strive to both offer a facility that will attract patrons and to actively educate the community on the services we offer, and there was agreement that the current strategic plan continued to serve the Library’s purposes with some minor modifications.

The discussion then turned to the implications of the strategic plan objectives as they relate to our facilities. We embarked on the expansion plan based on the results of the needs assessment conducted in May, 2019. That study considered our plan objectives in the context of both a renovation of our existing facility and expansion of that facility and concluded, “based on multiple plan studies,” that a building addition would “best accommodate” the Library’s needs for a program room, expanded youth area and staff area – needs that emerged from the strategic plan – and it was on that basis that we went forward with the planning for expansion. However, given the estimated cost of the expansion and the engagement of a different architect for the development of the building design, the Board concluded that we should ask our current architect to provide us with a proposal to revisit the question of whether and to what extent we could achieve our plan objectives working within the footprint of the current structure. Berkley and Mark will prepare an inquiry to this effect. That assessment should include consideration of the use of the Munnecke Room for library purposes, on the understanding that the Township’s agreement to that use would need to be obtained. With that information in hand, our intention is to proceed with a meeting with community representatives to lay out our options and seek their advice.

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,
Berkley Duck
Acting Secretary