

LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
January 8, 2024

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: None

Invited Guests: Tamara Burns, Chris Touhey, Greg McLane

Public: None

Staff Present: Mark Morton

Call to Order

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:05 a.m.

Approval of Minutes

On motion duly made and seconded, the minutes of the meeting held 12/11/23 were unanimously approved.

Construction Project

The meeting guests reported that there are two matters on which a decision is needed prior to submission of the project to the Planning Commission. Those matters, and the Board's decision, were as follows:

- Exterior storage room. Deleted.
- Back-up generator. Approved, minimal capacity to service the entire building.

Additional issues regarding the building design were discussed:

- The floor framing under the stacks is undersized. The cost of remediation depends on the fix, which is to be determined. The budget includes a contingency for cost increases.
- The ceiling over the circulation desk will need additional support to preserve the lines of sight from the desk, cost to be determined.
- A decision on the fuel source for the fireplace (gas, electricity, or none) was deferred.
- Retention of the existing exterior walls on the north and south sides of the office area would save costs.
- We will be provided with an estimate of the cost of roof solar panels.
- New shingles on the roof of the library area would not match those on the remainder of the structure. Mark will inquire whether the Township and LHS would approve the use of asphalt shingles for the entire structure, with the cost to be shared proportionately.

Following this discussion, the guests left the meeting.

Capital Campaign

An account with Charles Schwab has been opened on behalf of the Friends group to enable the campaign to receive donations of securities.

A mailing to potential major donors will be sent in January.

Financial report

There were no unusual items.

The Certificate of Deposit maturing on January 17 will be rolled over.

Director's Report

There were no unusual items.

Old Business

- Millage. A draft of ballot language for the operating millage and the Department of Revenue Form for the 2023 tax rate request were reviewed. We are looking for someone to head the millage campaign.
- FY 2025 Budget. The draft budget included in the meeting materials was reviewed. The Board will have one more opportunity to look at the budget prior to the March 4 public hearing.
- There was a discussion of the process for obtaining feedback on the interior design elements of the construction project.

New Business

There was no new business.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 11:05 a.m.

The next meeting will be held on March 4, 2024.

Respectfully submitted,

Jennie Berkson
Secretary