

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
April 17, 2023**

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: None

Public: None

Staff Present: Mark Morton

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:05 AM

Minutes

On motions duly made and seconded, the minutes of the Public Budget meeting and the regular meeting of the Board, both held 2/27/2023, were unanimously approved.

Financial Report

The financial report included with the meeting materials was presented with no unusual items.

Director's report

The director's report included with the meeting materials was presented with no unusual items.

Old Business

1. Report on Township seawall. The Township has begun the application process to repair the seawall.
2. Capital Campaign. Caitlin Watkins will give a presentation to the Board as to the progress that has been made so far with the capital campaign. We are still in the quiet phase, although a fundraiser with Abra Berens is scheduled for May 13.

New Business

1. Budget update. On motion duly made and seconded, the expense adjustments for the fiscal year ended March 31, 2023, included in the meeting materials, were approved.
2. Library website. The Library website has been updated to good effect. Some additional changes were suggested by Board members.
3. Meeting calendar for FY 23-24. On motion duly made and seconded, the board meeting calendar for FY 23-24 was approved.
4. Meeting with LHS. Berkley reviewed the discussions that he and Mark had with the LHS Board regarding a possible restructuring of the current relationship with the Township. No action was taken.
5. Financing options and engagement of MFCI and Foster Swift. Berkley reviewed the discussions that he and Mark have had regarding the possible use of a bond issue to fund part of the cost of the expansion project. In that event, we would require professional services from a financial advisor and legal counsel experienced in these matters. Our prior legal counsel has retired. On motion duly made and seconded, the engagement agreements with MFCI and Foster Swift included with the meeting materials were approved. The Board confirmed that our strategy is:

- Assure passage of our operating millage in August 2024.
 - Begin fundraising for the expansion project now and complete the campaign in 2024.
 - Consider a bond issue in late 2024 if needed to fund any shortfall in project costs.
 - Begin construction only when funding is assured.
6. Election of Officers. The incumbent officers were re-elected: Berkley Duck – President, Alan Hartwick – Vice President, Bret Crimmins - Treasurer, Jennie Berkson – Secretary.

Public Comment

There was no public comment.

The meeting was adjourned at 11:10 am.

Next meeting May 8, 2023

Respectfully submitted,

Jennie Berkson
Secretary