

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
October 11, 2021**

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: None

Staff Present: Mark Morton

Public Present: None

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:03 a.m.

Minutes

On motions duly made and seconded, the minutes of the meetings held September 13, 2021, were approved.

Financial report

Mark Morton reviewed the financial report included with the Board materials. There were no unusual items.

Director's report

Mark Morton reviewed the Director's report included with the Board materials. Alan Hartwick commented that he had attended the gardening program. The presenter was very well prepared and could probably do a series.

There were no other unusual items.

Old Business

- A. The Board reviewed the updated proposal for the Expansion Project from Hopkins Burns and Daniels and Zermack Architects which now totals \$2.8 million, a significant increase from the original estimate. Board members expressed continued concern about ability to raise those funds but at the same time, emphasized the basic community needs identified in the needs assessment and strategic plan. These include a larger children's room, a quiet room which was eliminated in the last renovation, and private meeting rooms.
- B. The Board discussed the challenge of raising funds for a major capital project either before or at the same time as preparing for a millage vote for Library operating expenses. The millage needs to be renewed and approved by the end of calendar year 2024, which probably means having it on the ballot in 2023.
- C. The Board agreed to convene a dozen or so members of the community, to be identified by President Duck, to solicit input on the value of moving forward with the expansion project or possible alternatives.
- D. The Board discussed the strategic plan, which has now expired and agreed to devote a separate meeting to it in the near future.

New Business

- A. Staff Evaluation – it was noted that after an employee has been here 6 months they should receive a performance review which will be conducted for Chelsea Hilton who recently joined the staff.
- B. Audit report accepted by unanimous vote.

There was no public comment.

Adjournment at 10:50 am.

Respectfully submitted,

Jennie Berkson
Secretary