

Leland Township Public Library

Director's Report May 2021

ACTIVITY and COLLECTIONS: Attached

PROGRAMS:

May 1, Virtual Workshop with Brianne Farley (in association with Leelanau Township Library) (24)
May 5, "Virtual Tech Tips with Steve Stanton" (In association with Leelanau County Libraries) (13)
May 10, "Dinner with Friends: Abra Berens and Shauna Sever" (In association with Leelanau Libraries) (20)
May 12, "Virtual Tech Tips with Steve Stanton" (In association with Leelanau County Libraries) (13)
May 14, Outdoor Storytime (28)
May 20, Blood Drive (15 Donors)
May 21, Outdoor Storytime (17)
May 28, Outdoor Storytime (22)
June 4, Outdoor Storytime (19)
June 11, Storytime
June 18, Children's Musical Summer Program with Lunnappi
June 25, Yoga Storytime with Daryl Allison-Busch
June 29, Author event "Sand, Stars, Wind, & Water: Field Notes from Up North" by Tim Mulherin

LIBRARY OPENING

We are still at 50% of normal capacity which means we can have up to 16 people in the Library at any one time. This capacity limit now also applies to the Munnecke Room which is 50 people (100 total occupancy). We have stopped quarantining books based on the guidance from MCLS to stop the quarantine of inter-library loans.

Vaccinated individuals are no longer required to mask in the Library. We are not allowed to ask vaccination status so we are operating on the honor system. The Governor is expected to repeal most if not all restrictions on July 1.

PROGRAMS

Storytime has shifted from Zoom to being outdoors. We have had great success with turnout and weather. Chelsea is quickly organizing children's summer programs, which preferably will be outdoors unless there is inclement weather.

FRIENDS & VOLUNTEERS

The Friends are scheduled to meet June 10, to discuss the upcoming book sale on July 10, in association with the Artist Market at the OAB.

BUILDING & GROUNDS

The annual air conditioner inspection has determined that the 29 year old A/C unit has a small leak. This is the unit that uses the obsolete refrigerant which means the whole unit has to be replaced. Berkley has reviewed the inter-governmental agreement with the Township and it does not address this kind of issue specifically. This unit serves the Munnecke Room and the Library office, so we have approached the Township to share the cost based on the square footage served. The office is 12.4% of the total. The initial quote from Precision Plumbing and heating is \$6,600, this would be a \$880.00 cost to the Library. The Township requires two quotes for items over \$5,000 and we are waiting on a contractor to get a second quote. The next Township Board meeting is June 14. They should have the second quote and approve the work at that meeting. I went ahead and got us on the Precision schedule because I was warned that once the weather warmed up they would have many more calls for service and we could get pushed back many weeks. Our cleaning person Lou Ann discovered wood shavings inside the Library near the west wall that are coming from ant activity. I have contacted Wheelock's Northwest Service to investigate and come up with a plan for extermination. I also contacted Dan Miller (Borealis Homes) and he came to inspect and will follow up once Wheelock's gives us a report on how much wood damage has been done.

BUDGET INFORMATION:

Reports for end of May 2021 are attached with this report. With 16.7% of the FY elapsed, we have spent 14.8% of the budget.

Submitted by Mark Morton