

# Leland Township Public Library

## Director's Report January 2022

**ACTIVITY and COLLECTIONS: Attached**

### **PROGRAMS:**

December 20, Makers Mart in Association with LIFT (14)  
December 23, Blood Drive (12)  
February 4, Storytime (6)  
February 7, Tilt Think Improv in Association with LIFT (40)  
February 10, Songbirds with National Park Service Biologist Vince Cavaileri (15)  
February 11, Storytime  
February 17, Library Bookclub  
February 18, Storytime  
February 24, Author Event with John Russell "My Office Today"  
February 25, Storytime

### **PROGRAMS**

Storytime was on hiatus for the holidays and through January.

We have had a couple of in-person programs that have been well attended and we will continue to look for programing opportunities through the winter.

### **FRIENDS & VOLUNTEERS**

The donation from the Bobbie and Jim Eggert Estate was put on the books of the Friends before the end of December 2021. In accordance with the Memorandum of Understanding between the Library and the Friends, we have received a check for \$16,719.00 which represents 5% of their unrestricted fund balance at the end of the year. This amount will appear in the financial report for February.

### **BUILDING & GROUNDS**

The Township has engaged Lautner Irrigation to manage and repair the irrigation system. Lautner will do whatever is necessary to put the system in operating order in the spring at the Township's expense.

### **TECHNOLOGY**

The new data network has been installed by Netlink Business Systems and is working well. They have also upgraded our Wi-Fi network which has made it easier for patrons to get online and has good coverage outside of the building. At the same time they were installing the new network, Netlink provided us with the office printer and public copy machine. We applied for a grant from Mid-Michigan Library League for the office printer which was approved for \$1,250.00 (the total cost of the printer). I have submitted the grant reimbursement paperwork and was informed that we will be receiving the reimbursement check in a few weeks.

I have been trying to get a vendor to come in to give us an estimate on installing a large screen TV in the Munnecke Room to be used for presentations, but I haven't been able to get them here. I contacted Netlink and they will be in next week to get us an estimate. The funds for this will come from the left over money from the Horton grant that was not spent on the network upgrade.

### **BUDGET INFORMATION:**

Reports for the end of January 2021 are attached with this report. With 83.3% of the FY elapsed, we have spent 70.3% of the budget.

**MISCELLANEOUS**

We have received an ARPA grant for \$1,225.00 through the Library of Michigan for digital materials. This money has been applied as a content credit to our Overdrive account. All other libraries in the Up North Digital Consortium have received this grant also, with amounts based on library size. This money must be spent on non-fiction e-books and audiobooks from a list of 19 approved topics. I had assigned the total amount to the consortium content managers so they could ensure that multiple copies of the same titles were not purchased, but I have been informed due to delays in processing the grant money they want the individual libraries to purchase the titles.

Submitted by Mark Morton