

**LELAND TOWNSHIP PUBLIC LIBRARY**  
**BOARD OF DIRECTORS MEETING**  
**April 11, 2022**

**Board Members Present:** Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

**Board Members Absent:** Jennie Berkson

**Staff Present:** Mark Morton

**Public Present:** None

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:00 a.m.

**Minutes**

On a motions duly made and seconded, the minutes of the Public Budget Meeting and of the Board of Directors meeting held February 21, 2022, were approved.

**Financial report**

Mark reviewed the financial report included with the meeting materials. He noted that change in the chart of accounts prescribed by the State Treasurer has been implemented and elaborated on some of the line-item entries. There was a discussion of the format for newspaper subscriptions.

**Director's report**

Mark commented on the report included with the meeting materials.

**Expansion project**

The Board reviewed the draft materials related to a proposed grant request. The grant, if forthcoming, would cover a substantial part of the cost of "Option 1" of the expansion project. If funding for that option does not appear to be available, we would then consider Options 2, 3 and 4. On motion duly made and seconded, Mark was authorized to apply for the grant.

The discussion then turned to the role that the Munnecke Room would play under Options 2, 3 and 4. Under the terms of the agreements setting forth the purposes for which the room is to be used, the only limitations are that the room is to be available for "public meetings" and that the Township is to have priority for that purpose. There would appear to be no reason for the Township to object to alterations to the room that did not affect its use for public meetings. Further action on this subject can be deferred pending the outcome of the grant request.

**Audio/visual equipment upgrade in Munnecke Room**

Mark described the proposal to install a large screen monitor on the east wall of the room and a sound system for use in presentations and "hybrid" electronic meetings. He has confirmed with Cicely Horton her agreement that her earlier grant for electronic equipment upgrades may be applied to this purpose, so all funding would come from the Library and none from the Township. Following a discussion, on motion duly made and seconded, the proposal for the equipment and services needed for this project in the total amount of \$5,421, included in the meeting materials, was approved. Mark will ask the Township for approval of the installation.

**Election of officers**

Under the Bylaws, Board officers for the fiscal year ending March 31, 2023, are to be elected at this meeting. Each of the current officers was nominated for re-election, and a unanimous ballot was cast as follows:

- President - Berkley Duck
- Vice President - Alan Hartwick
- Treasurer - Bret Crimmins
- Secretary - Jennie Berkson

**Other matters**

There was a discussion of the benefits of having an active and engaged Friends of the Library organization and how our Friends might be strengthened.

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Berkley Duck, Acting Secretary