

Leland Township Public Library  
Director's Report December 2019  
ACTIVITY and COLLECTIONS: Attached

**PROGRAMS:**

December 11, Money Series: "Unlocking Your Charitable IRA (10)  
December 13, Storytime (26)  
December 13, K-2 Storytime (14)  
December 18, "Talk About Great Writing" with guest author Lynne Rae Perkins (8)  
December 20, Storytime (21)  
December 24, Library Closed for Christmas Eve  
December 25, Library Closed for Christmas  
January 1, Library Closed for New Year's Day  
January 10, Storytime (12)  
January 15, "Eyes on the Forest" with Kama Ross, Conservation District Forester (tree diseases)  
January 17, Storytime  
January 17, "Great Lakes Water Levels: A Wild Ride in 2020?"  
January 22, Money Series, "Socially Responsible Investing"  
January 24, Storytime  
January 31, Storytime  
February 7, Storytime  
February 14, Storytime  
February 28, Storytime

**FRIENDS & VOLUNTEERS**

The Friends will not be meeting again until April unless needed (many members are gone for winter). We conducted the Annual Assessment of Needs for the Library as prescribed by the Memorandum of Understanding and we will be receiving our annual 5% donation from the Friends as soon as all the paperwork for December has been processed. The friends have also agreed to fund half of the cost of Design Architect.

**BUILDING & GROUNDS**

The tree by the river has been lighted again by the Leland Chamber of Commerce for the holidays. The Township Board agreed to allow the posters created for the 75<sup>th</sup> anniversary celebration to be hung in the Munnecke Room until August.

**BUDGET INFORMATION:**

Reports for end of December 2019 are included in your Board packets. With 75% of the FY elapsed, we have spent 73% of the budget.

**MISCELLANEOUS:**

We have received the following donations: \$575.00 in memory of Christine "Kiki" Anderson from various donors. \$1000.00 from Nancy and Berkley Duck. \$500.00 in honor of Donna Stowe from Carol and Mark Vittert. \$750.00 from Jennie Berkson and David Edelstein.

We have been approved for a grant from the Mid-Michigan Library league for \$520.00 to replace a public access computer and this computer has been purchased (actual cost \$499.00). Once we have all the paperwork showing we have paid for the computer the League will reimburse us.

I have begun attending the Fund Development Cohort at NMC. It has been highly recommended that we have specific software for fundraising and donor tracking. I am investigating this software now based on recommendations from cohort attendees and have asked the Friends of the Library to provide me with all their donor information so that can be entered into this database also.

The board calendar for the coming year is attached. Note that Township board positions expire on Nov. 20<sup>th</sup> and the assumption is Library Board positions will expire on that same date.

Submitted by Mark Morton