

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
August 18, 2021**

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick, Laurie Lisuk

Board Members Absent: None

Staff Present: Mark Morton

Friends Present: None

Public Present: None

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:04 a.m.

Minutes

On motions duly made and seconded, the minutes of the meetings held July 12, 2021, were approved.

Financial report

Mark commented on the financial report provided in the meeting materials. There were no unusual items.

Director's report

Mark commented on the Director's report provided in the meeting materials.

- Friends are still looking for leadership.
- A donation restricted to payment of the expense for the air conditioner repair was made to the Library and the Library has paid the bill. Under the Intergovernmental Agreement, the cost should have been paid by the Township and reimbursed to it by the Library. Mark will contact the Township to determine if any corrective action is required at this point.

Old Business

- Mark described the materials he had collected from other libraries regarding their education reimbursement policies and suggested that we consider the TADL approach. The matter was tabled for discussion at a later meeting.
- Mark explained the data he had received from the Township related to the 2020 property tax capture adjustment, the latest version of which shows that the Library will surrender \$2,839.81. A budget amendment to reflect this adjustment will be presented at the next meeting.

New Business

- Mark proposed that we revise our copy cost policy to 25 cents a page for all copies regardless of whether they are color or b/w. This change will allow us to dispose of the

black and white only copier and will provide a small margin above our direct copy costs. On motion duly made and seconded, that action was approved.

- The letter to the Township Supervisor regarding the Library's estimated operating expenses for FY 2013, required by PA 164 and included with the meeting materials, was approved and the President was authorized to sign it.
- Mark is working on getting a hard number from architects on the expansion plan.
- It was observed that the Board may need to develop an interim strategic plan given the delays in the construction project due to COVID

Adjournment

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 9:50 am.

Respectfully submitted,

Jennie Berkson
Secretary