

Leland Township Public Library

Director's Report December 2021

ACTIVITY and COLLECTIONS: Attached

PROGRAMS:

December 10, Storytime (3)
December 11, Wreath Making Workshop (12)
December 17, Storytime (3)

PROGRAMS

Due to the increase in COVID rates caused by the Omicron surge we will continue to look closely at the need to have in-person programs. Chelsea has begun creating craft kits to-go for children and adults as a form of engagement.

FRIENDS & VOLUNTEERS

The Bobbie and Jim Eggert Estate has donated \$141,050.00 to the Friends of the Library. Bobbie took care of everything that had to do with our movie collection for years. She would order new titles and suggest titles to weed, along with making sure we remained within budget.

BUILDING & GROUNDS

The irrigation system has been partially winterized. There were some in-ground sections that could not be blown out due to bad valves but it was felt by the tech doing the job that since these are plastic lines they will swell and not break if they freeze. There are also some parts that will need to be replaced on the pump in the spring. All of this has been turned over to the township to be taken care of by them.

TECHNOLOGY

The data switch for the new network setup that is on backorder has no estimated delivery date so we are going to use the next model up in the same line of equipment to move the project forward. I have not been able to find a satisfactory replacement for the office printer so I have started working with NetLink Business Solutions (the same vendor that is working on our network) and they have provided us with a good option. They have several enterprise grade multifunction printers that came off lease from the Grand Traverse Band. These are refurbished low use printers that were part of a much larger lot of leased printers. The price was \$1,370.00 and I am applying for a grant for \$1,250.00 (largest amount allowed for this grant) from MMLL. When I told Netlink that the grant was for \$1,250 they reduced the price of the printer to that amount. This printer is normally \$3,000.00 or more new. As part of this deal we will also be replacing the public copier that is in the hallway to the bathrooms. This copier is well past its expected lifetime and Netlink will give us a refurbished replacement for free provided we sign a \$240.00 per year supplies and maintenance agreement. Because both of these units are newer and more efficient our cost per copy will go down by approximately 80%.

BUDGET INFORMATION:

Reports for the end of November 2021 are attached with this report. With 75% of the FY elapsed, we have spent 70% of the budget.

MISCELLANEOUS

We have had a ARPA equipment grant approved for a digital camera and microphone, with tripod, to be used for online meetings, along with a PA system with microphone, and 12' X 20' pop-up canopy for outdoor programming. The value of this grant is listed at \$1,442.00. This grant was administered by the The Library Network (TLN) for the Library of Michigan. TLN is a library co-op based in southeast Michigan. We were not able to request different equipment, only choose from a list of available items.

Chelsea is starting a Library sponsored book club. The first meeting will be February 17.

Staff Evaluations for 2021 are attached.

We have received the following donations of \$500.00 or more:

Jennie Berkson and David Edelstein \$1,000.00

Gershon Berkson \$500.00 in honor of Jennie Berkson

Carol Vittert \$500.00 in honor of Donna Stowe

Submitted by Mark Morton